

SAMPLE: You Must Get a Real Summons with a Seal of Court from the Court Clerk. This sample gives you an idea of how to fill out the blank Summons form when you get it from the Clerk.

STATE OF MAINE

DISTRICT COURT Seven [A]
Location Augusta, Maine [B]
Docket No. _____ [C]

[D] Bill Jones
Plaintiff

v.

**SUMMONS, FORCIBLE
ENTRY AND DETAINER**

[E] Sally Smith
Defendant

[F] 49 Elm Street Address
Hallowell, ME 04347

The Plaintiff has begun a forcible entry and detainer action against you in the District Court, which holds sessions at (street address) 145 State Street [G], in the Town/City of Augusta [H], County of Kennebec [I], Maine by which the plaintiff seeks possession of the following real estate or personal property: 1 Sony console television, 1 Pioneer CD player, 1 sofa with matching chair and ottoman, 1 dining room set with 6 chairs, 3 photo albums, 2 bureaus, 1 queen size bed set (including mattress and box springs), 1 suede leather jacket, miscellaneous jeans, shirts and underclothing [J]

If you wish to oppose this action, you or your attorney must appear before the District Court on October 20, 2000 [K] at 9:00 a.m. [L]. The address of the Court is:
Name and address of court:

Maine District Court
145 State Street
Augusta, Maine 04330 [M]

If you claim that you own the property, or that some person other than the plaintiff owns the property and you possess or occupy it with the owner's permission, you or your attorney **MUST SERVE A WRITTEN ANSWER** so stating to the court at the above address before the time and date set forth above. You must give a copy of your Answer to the Plaintiff.

IMPORTANT WARNING:

IF YOU FAIL TO APPEAR AT THE COURT AT THE ABOVE STATED TIME, A JUDGMENT BY DEFAULT MAY BE ENTERED AGAINST YOU IN YOUR ABSENCE GIVING POSSESSION OF THE PROPERTY TO THE PLAINTIFF. IF YOU INTEND TO OPPOSE THIS ACTION, DO NOT FAIL TO APPEAR AT THE REQUIRED TIME.

If you believe you have a defense to the Complaint, you may wish to talk to a lawyer. If you feel that you cannot afford to pay a fee to a lawyer, you may ask a clerk of court for information as to places where you may seek legal assistance.

Date: October 5, 1994 [N]

(Seal of Court)

Bill Jones [O]
(Attorney for) Plaintiff
55 Green Street Address
Augusta, ME 04330 [P]
(207) 622-4438 Telephone

Clerk

Leave the spaces on the back of the Court's form blank. The Deputy fills these out when he serves the papers.