

Documents Checklist

Make a file folder with all of these documents. If you don't have some of these documents, try to track them down, by contacting the mortgage company, the bank, or whoever would have the originals. Make copies for your advocate, if you can.

- 1. Fill out the attached budget sheet.
- 2. Get supporting documents, if you can, such as:
 - a. Pay stubs
 - b. Copy of checks
 - c. Verification of Social Security, TANF, pension or other regular income
 - e. Child Support income or payments
- 3. Collect bank statements for last 3 months
- 4. Find all mortgage-related documents for all of your mortgages:
 - a. Applications, good faith estimates, TILA disclosure, HUD-1 form
 - b. Credit checks and appraisals of home value
 - c. All documents from the closing
 - d. All letters or statements received from the mortgage company
 - e. All documents from foreclosure attorneys or others
- 5. Keep copies of your:
 - a. Letters to broker, loan servicer and others
 - b. Credit report
 - c. "Hardship letter," if you sent one
 - d. "Qualified written request" to loan servicer, if you sent one
 - e. Dated notes of phone conversations with servicer and others

